

# Information Resource Center Public Affairs Section

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## Who We Are

A diplomat is a person who practices the art of diplomacy. U.S. diplomats or U.S Foreign Service, work under the U.S. Department of State lead by the Secretary of State, represents the United States abroad by implementing the foreign policy of the United States and by directly aiding its citizens.

The U.S. diplomats come from all over the United States and represent a variety of backgrounds.

# Where We Work

Members of the Foreign Service serve at any of the 265 U.S. Embassies, Consulates and Diplomatic Missions around the world, as well at the State Department's headquarters and annexes in and around Washington D.C.

What We Do

The mission of a U.S. diplomat in the Foreign Service is to promote peace, support prosperity, and to protect American citizens while advancing the interests of the U.S. abroad.

A career with the Foreign Service may appear glamorous: worldwide travel, government-paid housing, generous pay and benefits. In some instances, though, working as a Foreign Service Officer can be very challenging and sometimes dangerous. During this career an American diplomat can expect to be assigned to hardship posts. These posts can be in remote locations, without many U.S.- style amenities; there can be sporadic power outages, unreliable internet service etc. Health and sanitation standards can be below U.S. standards. Some assignments are "unaccompanied," which means family members may not travel to the post with you.

That's why it takes a special type of person to represent America abroad, to advance diplomatic initiatives to the benefit of both the U.S. and the host country. Serving as a U.S. diplomat requires fortitude, flexibility, the ability to adapt to changing situations, and cultures other than your own.

When hiring Foreign Service Officers, the Department of State looks for motivated individuals with sound judgment and leadership abilities who can retain their composure in times of great stress — or even dire situations, like a military coup or a major environmental disaster.

The U.S. Foreign Service offers five different career tracks. Between each career track, there will be some similarities.

There are several areas that all career tracks have in common:

 Each engages with host government officials, private sector leaders and international organization officials. In every career track, you will work closely with people from other countries.

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Based on mutual respect and shared values, the US Mission works with Indonesia to strengthen democracy, sustain the environment, promote prosperity, enhance understanding and ensure security for our people, our nations, and our region.

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 Each fosters dialogue between the United States and the host country. In every career track, you will advocate U.S. policies, promote U.S. interests, and strengthen understanding between our country and other nations.

While all U.S. diplomats are expected to communicate U.S. foreign policy, and interact effectively with host country governments to help advance American interests worldwide, each career track has a specific focus or duties:

- Consular Officers facilitate adoptions, help evacuate Americans, and combat fraud to protect our borders and fight human trafficking. Consular Officers touch people's lives in important ways, often reassuring families in crisis.
- Economic Officers work with foreign governments and other USG agencies on technology, science, economic, trade, energy, and environmental issues both domestically and overseas.
- Management Officers are resourceful, creative, action -oriented "go to" leaders responsible for all embassy operations from real estate to people to budget.
- Political Officers analyze host country political events and must be able to negotiate and communicate effectively with all levels of foreign government officials.
- Public Diplomacy Officers explain American values and policies and may benefit from a strong knowledge of local government and customs.

# **Highlights**

Departemen Luar Negeri (*U.S. Department of State*) adalah unsur terpenting perwakilan pemerintah A.S. di luar negeri. Dinas Urusan Luar Negeri A.S. adalah pusat layanan diplomatik Amerika yang bertanggung-jawab dalam memfasilitasi kepentingan pemerintah Amerika dan membina hubungan internasional melalui pertukaran perwakilan. Dinas Urusan Luar Negeri membantu Presiden dan Menteri Luar Negeri (*Secretary of State*) untuk merencanakan, menyusun dan mencapai tujuan kebijakan luar negeri Amerika. Termasuk di dalamnya berfungsi sebagai perwakilan, pelayanan kepada warga Amerika di luar negeri, diplomasi dan hubungan masyarakat, pelaporan, komunikasi dan negosiasi urusan politik, ekonomi, konsuler, administrasi, kebudayaan dan perdagangan. Sumber: http://goo.gl/QDU74

#### **Reference Resources:**

- Diplopedia: The Encyclopedia of U.S. Department of State
- U.S. Department of State for Youth http://future.state.gov/who/index.htm
- U.S. Department of State: Careers Representing America http://careers.state.gov/officer/where-we-work http://careers.state.gov/officer/who-we-look-for

#### Related links:

- Kantor Perwakilan A.S. di Indonesia dapat dilihat di http:// goo.gl/T9ckp
- Daftar Nama Menteri Luar Negeri Amerika Serikat sejak 1790 sampai dengan sekarang tersedia di http://goo.gl/ zm5aB

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Walk-in Visitors (by appointment only): Monday to Friday; 07:30 to 16:00 Closed on U.S. and Indonesian holidays http://jakarta.usembassy.gov/holidays.html

### This information package is compiled by the IRC

The U.S. Embassy's Information Resource Center (IRC) in Jakarta is a specialized reference and research facility. Our goal is to provide you with accurate, up-to-date and authoritative information about U.S. society and policy materials, cover such topic as U.S. foreign policy, government, economics and trade, history, social and cultural issues.

The IRC collection includes an up-to-date reference collection, a periodicals section, and access to extensive online databases. For details on reference and periodical collections, please check our online catalog at http://69.63.217.22/U10086Staff/OPAC/index.asp.

For all IRC information products, including this info package are available online at: http://jakarta.usembassy.gov/infoproduct.html

Our professionally-trained reference specialists use print and periodical collections as well as online databases and the Internet to retrieve the information that you need quickly, conveniently, and free of charge.

Information queries may be submitted to us by phone, fax, mail, and e-mail. You are also welcome to visit us by appointment for personal research assistance.

Articles and web-sites described in this info package present a diversity of views in order to keep our IRC users abreast of current issues in the United States.

These items represent the views and opinions of the authors and do not necessary reflect official U.S. Government policy.